

EMPLOYER FEEDBACK FORM
FACULTY OF ENGINEERING
GENERAL SIR JOHN KOTELAWALA DEFENCE UNIVERSITY

▪ **THIS SECTION IS TO BE FILLED BY THE GRADUATE**

1.1 Name of the Graduate :

1.2 KDU Registration/Index Number :

1.3 Degree Programme Followed :

1.4 Type of Industry / Service or Sector employed (Please put a √ in the relevant box.)

<input type="checkbox"/> Army	<input type="checkbox"/> Engineering Sector	<input type="checkbox"/> Academia \ Research
<input type="checkbox"/> Navy	<input type="checkbox"/> Financial Sector	Other (Please specify in the space)
<input type="checkbox"/> Air Force	<input type="checkbox"/> Marketing & Management Sector	<input style="width: 250px; height: 25px;" type="text"/>

1.5 Designation within Industry / Service or Sector :

1.6 Length of Service in the Company/Institute/Force

Years Months

1.7 Details of any Professional Memberships obtained

- **SECTIONS 2 to 8 ARE TO BE FILLED BY THE EMPLOYER.**
- **PLEASE RATE (BY SELECTING A NUMBER) THE KDU GRADUATE UNDER GIVEN ASPECTS.**

1 Poor **2** Dissatisfied **3** Average **4** Satisfied **5** Excellent

2. GENERAL SKILLS

2.1 Verbal Communication Skills	1	2	3	4	5
2.2 Written Communication Skills	1	2	3	4	5
2.3 Critical Thinking (e.g. Evaluating Information or Taking Decisions)	1	2	3	4	5
2.4 Computer Skills	1	2	3	4	5
2.5 Knowledge in Employee's field of work	1	2	3	4	5
2.6 Specific Technical knowledge required for the position	1	2	3	4	5
2.7 Use of Equipment/Tools/Technology specific for the position	1	2	3	4	5
2.8 Leadership / Teamwork	1	2	3	4	5

3. SPECIAL SKILLS

3.1 Management of Organizational Resources	1	2	3	4	5
3.2 Mentoring or Coaching colleagues/ Peers/ Subordinates	1	2	3	4	5
3.3 Ability to set Goals and allocate time to achieve them	1	2	3	4	5

4. PERSONAL QUALITIES

4.1 Reliability : Can be depended upon to complete assigned work	1	2	3	4	5
4.2 Integrity : Understand and applies ethical principles in decision taking and making.	1	2	3	4	5
4.3 Positive Attitude towards work	1	2	3	4	5
4.4 Willingness to Learn	1	2	3	4	5
4.5 Accept Responsibilities for consequences of his/her actions	1	2	3	4	5
4.6 Good Career Potential	1	2	3	4	5
4.7 Professionalism	1	2	3	4	5

5. Based on your experience with this employee, how willingly are you to recruit KDU graduates in the Future?

Definitely

 Probably

 Probably Not

6. Any other Comments

7. Employer Details

7.1 Name of the Employer	:	
7.2 Company / Institute	:	
7.3 Name of the person who filled this document (If different from 7.1)	:	
7.4 Designation / Rank / Position	:	
7.5 Work Site / Location (If different from 7.2)	:	

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Date

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Official Seal and Signature